



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 1)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
GOVERNMENT DEGREE COLLEGE RAMPACHODAVARAM
C-24089**

**Rampachodavaram
Andhra Pradesh
533288**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I: GENERAL INFORMATION

1.Name & Address of the institution:	GOVERNMENT DEGREE COLLEGE RAMPACHODAVARAM Rampachodavaram Andhra Pradesh 533288	
2.Year of Establishment	1983	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	12	
Programmes/Course offered:	6	
Permanent Faculty Members:	4	
Permanent Support Staff:	4	
Students:	548	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Government coeducation college in tribal hilly area 2. Most students belonging to marginalized section of the society 3. Recognition as Skill Hub Centre by AP Skill Development Corporation	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 30-03-2023 To : 31-03-2023	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. RADHAKRISHNAN P K	FormerVice Chancellor,UNIVERSITY OF KERALA
Member Co-ordinator:	DR. BHAGABAN DAS	FormerProfessor,FAKIR MOHAN UNIVERSITY
Member:	DR. MAHADEV GAVHANE	Principal,RAJARSHI SHAHU MAHAVIDYALAYA LATUR
NAAC Co - ordinator:	Dr. L. Manjunatha Rao	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

Being affiliated to Adikavi Nannaya University, the college adopts the curriculum framed by the University. Hence it has limited scope for the development of the curriculum. The faculty maintain teaching plans and teaching diaries. The departments need to prepare the curricular, co-curricular and extra-curricular action plan at the beginning of each semester which need to be monitored by IQAC for its effective implementation. Based on the academic calendar of the university, the college level academic calendar needs to be prepared by the principal after discussion with faculty. The delivery of the curriculum as per the academic calendar needs to be periodically monitored by IQAC. The academic calendar needs to be made available on the college website and the students need to be informed whenever updated. The college needs to adhere to its academic calendar as far as possible. The Heads of Departments need to prepare the tentative dates of continuous internal evaluation mentioned in the academic calendar. The dates of tests and seminars need to be mentioned by every department in the academic calendar. The cocurricular and extracurricular activities of the college need to be conducted in accordance with the scheduled date in the academic calendar, enabling all those concerned to get a clear picture of the total events in advance in order to avoid inconvenience to the regular academic activities of the college.

Being an affiliated college, the institute has limitation to integrate cross cutting issues into the curriculum. A course on Human Values and Professional Ethics is prescribed for undergraduate students in the first semester. Business ethics is included in the curriculum of commerce and management. Environmental education is an integral part of the curriculum for students of all streams for addressing the importance of sustainable development. The college needs to introduce mandatory non-credit courses on gender issues.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Student Teacher Ratio
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The main teaching-learning methods adopted by faculty are lectures, experimental exercises and interactive sessions. Some initiatives have been taken on group learning and seminars. Faculty members in few departments use computer-assisted learning devices. Participatory learning practices need to be adopted. The college needs to take much more initiatives for developing problem-solving technologies. It needs to promote ICT enabled teaching. The teachers need to use different ICT tools in teaching-learning process like Google meet, Zoom, Teach Mint and WebEx. The college needs to convert all classrooms to digital ones.

The college follows the procedure of conducting the Continuous Internal Assessment (CIA) and External Evaluation, as designed by the Commissioner of Collegiate Education AP and the affiliating University. 25% and 75% of total marks are allotted for internal assessment and external evaluation respectively. The internal assessment involves class and practical tests, seminar, assignment, attendance and extension activities. The marks scored by the students need to be notified on the notice board. Evaluated answer scripts need to be given to the students and signed by them. All the stakeholders need to be well informed about the procedure of internal assessment. The Examination Grievance Cell needs to be constituted to redress exclusively examination related grievances in a transparent, time bound and efficient manner.

The programme and course outcomes for all programmes offered by the college are stated and displayed on the college website. It needs to be communicated to students at the time of admission and during the orientation programme. Healthy discussions among teachers and students need to be arranged periodically for more awareness of the stated programme and course outcomes. The attainment of programme outcomes and course outcomes needs to be evaluated by the college in a structured and productive manner.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.4.2 QIM	Awards and recognitions received for extension activities from government / government recognised bodies
3.5	Collaboration

Qualitative analysis of Criterion 3

The faculty members are encouraged to participate Faculty Development Programs and publish research articles in UGC care journals. The college has entered into a Memorandums of Understanding with five institutions for faculty exchange program and participation in workshops, seminars, and conferences, but it needs to be functional. It has INFLIBNET having access to e-books, and e-journals. The college needs to create an ecosystem for innovation and initiate immediate steps for creation and transfer of knowledge in true spirit and structured manner.

The social extension activities of the college are done mainly through its National Service Scheme (NSS). Activities on gender equity, environmental protection, disaster management, health care, environmental conservation and community interactions were conducted. The college adopted a small hamlet named Rampa where activities on plantation of sapling, awareness about health, hygiene, importance of education and financial literacy were conducted. The college needs to strengthen its extension activities.

The NSS Program Officer of the college was awarded the State level Best NSS Program Officer award on 24-09-2017.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection
4.4	Maintenance of Campus Infrastructure

Qualitative analysis of Criterion 4

The college campus is of around 9 acres with a built-up area of about 280 sq.m.. There are 14 classrooms, one seminar hall, 6 laboratories, 41 computers with internet connectivity, 5 three in one printer, copier and scanner. There exists a digital class room. The college needs to start practical classes in forestry laboratory and improve infrastructural facilities of all laboratories. A small canteen is in place. The college library has about 11000 books and has access to e-books and e-journals. The college encourages students to participate in cultural events. There is an open air stage for organizing cultural activities. There is a room with weight lifting equipment, but the college needs to establish a full proof gymnasium. The college provides indoor sports amenities like carrom and chess. There is a sports ground for outdoor sports facilities like kabaddi, kho kho, volleyball and badminton. The college provides yoga training. It needs to improve its infrastructure like library, laboratory and computer facilities in tune with the digital world. It needs to establish Yoga Centre, and Auditorium. It needs to install solar panel and construct boundary wall.

The college library needs to be automated using Integrated Library Management System(ILMS). It has subscribed N-LIST membership up to March 2023. It needs to specify the amount spent for the purchase of books and journals for the last five years. The college needs to report per day usage of library.

The college is using IT facilities for some administrative and academic processes. The computers are connected to internet through Wi-Fi with a speed of up to 35 Mbps. The college needs to procure license copies of operating systems, office and other required software in all systems. Some of the systems are using old version. Hence it is needed to update immediately its IT facilities including Wi-Fi.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QIM) in Criterion5)

5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

The Alumni Association of the college was formed only in 2022. But it has not been registered so far. Hence it is needed to take immediate steps to the register the association. Very few meetings of the association have been held. But the contribution of the association in the development of the college is not visible. Periodical meetings of it need to be conducted for framing master plan for improving administrative, curricular, cocurricular and extra-curricular activities of the college. The recommendations of the alumni meetings need to be implemented in a time-bound manner. It is needed to have good revenue through alumni funding. This fund can well be utilized for infrastructural development of the college. The library, laboratory and ICT facilities of the college can be updated with the help of the association. The association can help the students in arranging invited talk with eminent experts. It can also help the college in arranging campus selection and establishing consultancy services.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrices(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance
6.2	Strategy Development and Deployment
6.2.1 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Qualitative analysis of Criterion 6

The governance of the college is done by the Principal as per the statutory provision of state government and university. The Principal with the help of stakeholders develop action plan in tune with the vision and mission of the college. The important academic and administrative decisions are taken with the approval of Staff Council. The Principal constituted some committees only in 22-08-2022. The governance needs to be in a more structured manner. The principal needs to constitute more academic and administrative committees with all stakeholders for effective implementation of academic, administrative, cocurricular and extracurricular activities.

The state government and university are responsible for policy making. The principal executes the policies with the help of faculty and non-teaching staff. The college follows the service rules as per the guidelines of university and state government. The recruitments are done as per the norms of university. A Grievance Redressal Cell needs to be constituted for resolving the grievances of stakeholders. The college needs to frame a long term strategic/perceptive plan for the overall development of it. The deployment documents of perspective/strategic plan need to be made available in the college and published on the college website. Effective implementation of the strategic plan needs to be ensured by the college administration.

The statutory welfare provisions are in place for aided staff. For unaided staff, welfare measures need to be specified. The faculty is required to submit filled format of self appraisal system. The IQAC needs to design a detailed academic audit document. Performance Appraisal System for non-teaching staff needs to be specified.

The sources of funds are state grants and students' fee. The optimal utilization of resources is in place as per university norms. More fund mobilization through research projects and consultancy needs to be encouraged. Internal audit is not in place. External audit is conducted by the Regional Joint Director of Department of

Collegiate Education only upto 2011-12.

IQAC has perused feedback on teaching learning outcomes. It needs to interact with the teachers and students to assess the academic progress. It needs to contribute in a more effective manner for institutionalizing the quality strategies and processes. The college needs to review in a more structured manner its teaching learning process, structures as well as methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)

7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years
7.1.4 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

The college has initiated few measures for the promotion of gender equity. It has separate common rooms and washrooms for both girls and boys. The college has a Women Empowerment cell. It needs to initiate more effective measures in a highly structured manner for the promotion of gender equity. The college celebrates national commemorative days like Republic Day, Independence Day, Teachers Day, Science Day and Girl Child Day. It organizes activities in international commemorative days like Nature Conservation Day, Ozone Day, Water Day, Forests Day, AIDS Day, Human Rights Day and Women's Day.

The college admits students from different religion, culture and linguistic background. The students are promoted to participate in festivals of different cultures. The college needs to initiate much more efforts in providing an inclusive environment. The college celebrates the Constitution Day and Voters Day. It needs to take much more efforts to sensitize its students and employees to the constitutional obligations in a fruitful manner.

Among the best practices, first is " HELPING HANDS" which is aimed to raise fund for helping families of students on their sudden demise and purchasing sports materials for the needy students in order to create awareness among the students regarding cross cutting issues of the society. Second practice is "ECOLOGICAL CONCIOUSNESS" which is aimed to promote sustainable development by providing healthy and pollution free environment in and around the college by maintaining ecological balance .

The vision of the college is emergence as an outstanding academic institution by catering the needs of tribal students by applying knowledge and skill-sets with consideration for ethical, social and ecological values to

create professionals of integrity and character for nation building. But the college needs to portray the performance of it in one area distinctive to its priority and thrust in a more structured manner.

Section III:OVERALL ANALYSISbased on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words)

Overall Analysis

Strength:

- Promotion of students belonging to tribal Rampachodavaram region
- Ample space in the campus

Weaknesses:

- Poor infrastructure
- Lack of innovative add-on courses
- Lack of campus placements and industry collaborations

Opportunities:

- Introduction of skill enrichment courses catering to the growing service economy of the country
- Integration of ICT in all academic and administrative processes

Challenges:

- Low student enrolment against the sanctioned intake in most programmes
- Mobilization of funds through research projects and consultancy
- Cent per cent result in examination
- Preparing students for national and global competitions

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Formulation of long-term perspective/strategic plan for the growth and development of the college in tune with NEP 2020
- Reconstitution of IQAC and evolving formal mechanism to monitor quality enhancing activities of the college as per NAAC guidelines
- Renovation of the infrastructure and improvement of ICT, library, laboratory and sports facilities
- Filling vacant positions of permanent teaching and non-teaching staff
- Establishment of career counselling centre and placement cell
- Construction of student hostels, staff quarters and health centre
- Strengthening Alumni Association to promote academic excellence
- Availability of documents presented before NAAC in English also

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. RADHAKRISHNAN P K	Chairperson	
2	DR. BHAGABAN DAS	Member Co-ordinator	
3	DR. MAHADEV GAVHANE	Member	
4	Dr. L. Manjunatha Rao	NAAC Co - ordinator	

Place

Date